**VOICETHREAD: Sharing a VoiceThread with class/group members**

**Steps to share a VoiceThread with a class or individual classmates:**

While in “Edit” mode of your VoiceThread:

1. Click “Share.” A pop-up box will appear with a list of your courses on the left (see image below text).
2. You can choose either **entire classes** with which to share your VoiceThread, or you can click the “Members” link under the class to choose individual classmates. Any people or classes who are added will appear in the white space to the right.
3. Choose the permissions you would like to have the class or individuals to have under “Allow them to…” (perhaps only view & comment for class; if working with group members, you may want to allow them to edit)
4. Click “Share.”